

BUDGET ORDINANCE 2010-2011
CITY OF NEW BERN, NORTH CAROLINA

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BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN,
NORTH CAROLINA:

SECTION 1. The following amounts are hereby appropriated for the operation of the City of New Bern and its activities for the fiscal year beginning July 1, 2010 and ending June 30, 2011 according to the following schedules:

SCHEDULE A - GENERAL FUND

Governing Board	279,897
Administration	363,783
Legal	193,680
Elections	0
Special Appropriations	592,130
Finance:	
Accounting	891,809
Warehouse	285,548
Information Technology	999,335
Tax Collection	229,122
Human Resources	508,441
Police	10,859,899
Fire:	
Fire	5,482,033
Volunteers	45,000
Recreation:	
Administration	209,188
West NB Rec.Center	403,208
Stanley White Rec.Center	498,377
Parks	1,146,669
Aquatics	479,021
Athletics	202,167
Planning & Inspections	1,317,106
GIS	130,991
Public Works:	
Administration	278,111
Insurance	583,189

Garage	0
Public Buildings	961,153
Streets	2,840,028
Cemeteries	168,444
Leaf & Limb	894,004
Sanitation	1,913,151
Engineering	714,736
Grant Programs	780,980
Interdepartmental Charges	105,000
Interfund Transfers	68,413
Contingency	<u>152,472</u>

TOTAL GENERAL FUND

\$34,577,085

SCHEDULE B - MUNICIPAL SERVICE DISTRICT FUND

Municipal Service District	<u>322,078</u>
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TOTAL MUNICIPAL SERVICE DISTRICT FUND

\$322,078

SCHEDULE C - WATER FUND

Water Treatment	1,627,517
Water Distribution Maintenance	2,213,576
Hydrant Maintenance	256,129
Water Debt Service	3,189,870
Interdepartmental Charges	2,192,857
Interfund Transfers	1,115,000
Contingency	<u>283,146</u>

TOTAL WATER FUND

\$10,878,095

SCHEDULE D - SEWER FUND

Sewer Treatment	2,474,990
Sewer Collection System Maint.	5,398,914
Pretreatment Program	110,896
Sewer Debt Service	2,624,153
Interdepartmental Charges	2,160,417
Interfund Transfers	0
Contingency	<u>54,431</u>

TOTAL SEWER FUND

\$12,823,801

SCHEDULE E - ELECTRIC FUND

Electric Administration	753,386
Utility Billing	427,069
Utility Service	1,143,822
Distribution O&M	4,380,099
Power Supply	48,483,701
Communications Control	278,553
Customer Service	1,012,951
Interdepartmental Charges	3,909,725
Interfund Transfers	1,711,100
Contingency	<u>679,649</u>

TOTAL ELECTRIC FUND

\$62,780,055

SCHEDULE F - EMPLOYEES' BENEFIT INSURANCE FUND

Employee Benefits	<u>6,392,480</u>
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TOTAL EMPLOYEES' BENEFIT INSURANCE FUND

\$6,392,480

SCHEDULE G - EMERGENCY TELEPHONE SYSTEM FUND

E-911	<u>339,182</u>
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TOTAL EMERGENCY TELEPHONE SYSTEM FUND

\$339,182

SCHEDULE H - POLICE SPECIAL REVENUE FUND

Police Special Revenue 20,300

TOTAL POLICE SPECIAL REVENUE FUND \$20,300

SCHEDULE I - COMMUNITY DEVELOPMENT FUND

Community Development 6,000

TOTAL COMMUNITY DEVELOPMENT FUND \$6,000

SCHEDULE J - WATER CAPITAL RESERVE FUND

Water Capital Reserve 62,500

TOTAL WATER CAPITAL RESERVE FUND \$62,500

SCHEDULE K - SEWER CAPITAL RESERVE FUND

Sewer Capital Reserve 65,000

TOTAL SEWER CAPITAL RESERVE FUND \$65,000

SECTION 2. It is estimated that revenues from the following major sources will be available during the fiscal year beginning July 1, 2010 and ending June 30, 2011 to meet the foregoing schedules:

SCHEDULE A - GENERAL FUND

Taxes & Licenses	17,709,700
Intergovernmental Revenue	2,977,000
Investment Earnings	7,000
Grants and Gifts	267,282
Miscellaneous Revenue	426,796
Interdepartmental Revenue	7,045,747
<u>Transfer from Electric Fund</u>	<u>1,500,000</u>

Transfer from Electric PILOT	211,100
Transfer from Water PILOT	211,500
Installment Proceeds	677,213
Police Revenues	185,100
Fire Revenues	518,877
Recreation Revenues	118,500
Permits and Fees	624,270
Charges for Sales & Service	1,690,000
Public Works Revenues	<u>407,000</u>

TOTAL GENERAL FUND **\$34,577,085**

SCHEDULE B - MUNICIPAL SERVICE DISTRICT FUND

Taxes	227,145
Parking Fees	26,520
Transfer from General Fund	<u>68,413</u>

TOTAL MUNICIPAL SERVICE DISTRICT FUND **\$322,078**

SCHEDULE C - WATER FUND

Charges for Sales & Service	10,873,595
Investment Earnings	3,500
Miscellaneous	<u>1,000</u>

TOTAL WATER FUND **\$10,878,095**

SCHEDULE D - SEWER FUND

Charges for Sales & Service	11,461,711
Investment Earnings	500
Miscellaneous Revenue	656,590
Transfer from Water Fund	400,000
Installment Proceeds	305,000
Interdepartmental Revenue	<u>0</u>

TOTAL SEWER FUND **\$12,823,801**

SCHEDULE E - ELECTRIC FUND

Charges for Sales & Service	61,825,803
Investment Earnings	2,000
Miscellaneous	70,000
Interdepartmental Revenue	722,252
Installment Purchase Proceeds	<u>160,000</u>

TOTAL ELECTRIC FUND **\$62,780,055**

SCHEDULE F - EMPLOYEES' BENEFIT INSURANCE FUND

Investment Earnings	1,100
Interdepartmental Revenue	600,000
Miscellaneous Revenue	<u>5,791,380</u>

TOTAL EMPLOYEES' BENEFIT INSURANCE FUND **\$6,392,480**

SCHEDULE G - EMERGENCY TELEPHONE SYSTEM FUND

State 911 Distributions	304,642
Investment Earnings	500
Miscellaneous Revenues	<u>34,040</u>

TOTAL EMERGENCY TELEPHONE SYSTEM FUND **\$339,182**

SCHEDULE H - POLICE SPECIAL REVENUE FUND

Investment Earnings	0
Restricted Police Revenue	15,000
Fund Balance Appropriated	<u>5,300</u>

TOTAL POLICE SPECIAL REVENUE FUND **\$20,300**

SCHEDULE I - COMMUNITY DEVELOPMENT FUND

Program Income 6,000

TOTAL COMMUNITY DEVELOPMENT FUND \$6,000

SCHEDULE J - WATER CAPITAL RESERVE FUND

Water Capital Reserve 62,500

TOTAL WATER CAPITAL RESERVE FUND \$62,500

SCHEDULE K - SEWER CAPITAL RESERVE FUND

Sewer Capital Reserve 65,000

TOTAL SEWER CAPITAL RESERVE FUND \$65,000

SECTION 3.

- (a) That there is hereby a tax levied at the rate of forty-one cents (\$.41) per one hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2010, for the purpose of raising the revenue listed in "Taxes & Licenses" in Schedule A - General Fund in Section 2 of this ordinance. This rate is based on an estimated total valuation of property for the purpose of taxation of **\$3,140,000,000** and an estimated rate of collection of 97.39%.
- (b) General Statute 159-11(e) requires that in the year of a general revaluation, the revenue neutral tax rate be published. By state law, the revenue neutral rate is adjusted for the average annual growth in the tax base and for annexations and de-annexations. The Director of Finance for the City of New Bern has calculated the revenue neutral tax rate as \$.3915 per hundred dollars (\$100.00) of assessed value.
- (c) That there is hereby levied an additional tax at the rate of twelve cents (\$.12) per hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2010, on all property located in the Municipal Service District, as defined and established by resolution adopted by the Board of Aldermen of the City of New Bern on June 27, 1978, expanded on June 26, 1986, and amended on January 8, 2008, for the purpose of raising revenue listed in

Schedule B - Municipal Service District Fund in Section 2 of this Ordinance. The Director of Finance has calculated the Revenue Neutral Tax Rate as \$.1182 per hundred dollars (\$100.00) of assessed value.

- (d) That privilege license taxes are hereby levied for the fiscal year 2001-2011 in accordance with the most recently adopted schedule of Privilege Licenses - City of New Bern, on file in the office of the Tax Collector of the City of New Bern.

SECTION 4.

The attached Classification Plan (Appendix A) and Salary Schedule (Appendix B) effective July 01, 2010 are hereby adopted and incorporated into this Ordinance herein by reference.

SECTION 5. Special Authorization - Budget Officer.

- (a) The Budget Officer and Director of Finance shall be authorized to reallocate appropriations within departments and among the various line accounts not organized by departments as he or she deems necessary.
- (b) Interfund transfers, established in the Budget Ordinance, may be accomplished without additional approval from the Board.

SECTION 6. Restrictions - Budget Officer.

- (a) Interfund and interdepartmental transfers of monies, except as noted in Section 5(b), shall be accomplished by Board of Aldermen authorizations only.
- (b) Utilization of appropriations contained in Contingencies and Appropriations to Fund Balance may be accomplished only with specific approval of the Board of Aldermen.

SECTION 7.

The Finance Officer is authorized to write-off accounts receivable 120 or more days delinquent and to place said accounts in a collection status.

SECTION 8.

The use of facsimile signatures for checks and other documents is re-authorized as established by resolution adopted by the Board of Aldermen of the City of New Bern on the 9th day of December, 1986.

SECTION 9.

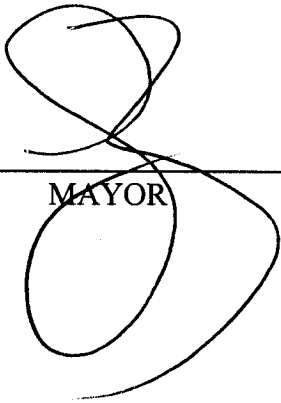
Copies of the Ordinance shall be filed with the Budget Officer, Director of Finance, and City Clerk.

SECTION 10.

This Ordinance shall take effect on July 1, 2010.

ADOPTED, THIS 21ST DAY OF JUNE, 2010.

Veronica E. Mattocks
CITY CLERK


MAYOR

**City of New Bern
Fiscal Year 2010-11**

Exhibit A

Classification Pay Plan FY 2010-11

Grade	Title	Minimum - Maximum
1	Ceramic Instructor	18,740 - 33,909
2	Custodian	19,690 - 35,627
3	Lead Custodian	20,688 - 37,431
4		21,735 - 39,328
5	Assistant Recreation Programmer Enrichment Program Assistant Maintenance Worker Parks Worker	22,837 - 41,320
6	Meter Reader Senior Maintenance Worker Tree Trim Groundworker Utility Maintenance Worker I	23,994 - 43,413
7	Accounting Clerk Biosolids Operator Electric Groundworker Inventory Control Clerk Maintenance Construction Worker Office Assistant II Storekeeper Tax Clerk Treatment Plant Maintenance Worker Utility Maintenance Worker II Utility Service Specialist Utility Service Technician	25,209 - 45,612
8	Equipment Operator I Irrigation Operator Lead Maintenance Worker	26,486 - 47,923

City of New Bern
Fiscal Year 2010-11

Exhibit A

Classification Pay Plan FY 2010-11

	Parks Maintenance Specialist Police Service Technician Police Service Technician/Telecommunicator Pretreatment Coordinator Revenue Collections Clerk Senior Storekeeper Utility Billing Assitant Utility Control System Operator Utility Maintenance Lead Worker Wastetreatment Plant Oper. I Water Treatment Plant Operator I	
9		27,828 - 50,350
	Accounting Tech. I Automotive Parts Clerk Carpenter Credit Representative Customer Service Representative Electric Meter Technician Human Resources Assistant Lead Equipment Operator I Load Mgt. Systems Technician Maintenance Technician Office Assistant III Pump Station Mechanic I Senior Tax Clerk Senior Utility Billing Assistant Tree Trimmer Warehouse Assistant	
10		29,238 - 52,901
	Administrative Assistant Engineering Assistant Equipment Operator II Fire Specialist Laboratory Technician Office Systems Technician Police Officer Trainee Pump Station Mechanic II Wastetreatment Plant Oper. II Water Production Technician	
11		30,718 - 55,579
	Accounting Tech. II Auto Mechanic	

City of New Bern
Fiscal Year 2010-11

Exhibit A

Classification Pay Plan FY 2010-11

	Crew Supervisor Crime Analyst Customer Relations Assistant Electric Line Worker 3rd Class Fire Specialist I Lead Equipment Operator II Minimum Housing Code Officer Nuisance Abatement Officer Parks Crew Leader Payment Services Supervisor Police Officer Tree Trim Crew Leader	
12		32,274 - 58,394
	Bldg & Grounds Maint. Superv. Computer Systems Technician Fire Specialist II Human Resources Technician Parks Supervisor Substation Technician I Water/Sewer Crew Supervisor Zoning Enforcement Officer	
13		33,909 - 61,351
	Athletic Coordinator Building Inspector I Civilian Unit Supervisor Electric Line Worker 2nd Class Electric Svc. Representative Fire Specialist III IT Technician Land Application Supervisor Master Police Officer I Recreation Program Coordinator Special Program & Events Coordinator Substation Technician II Treatment Plants Maint. Supervisor Wastetreatment Plant Oper. III Water & Sewer Construction Inspector	
14		35,627 - 64,458
	Electrical Engineer Technician Electrician GIS Technician	

City of New Bern
Fiscal Year 2010-11

Exhibit A

Classification Pay Plan FY 2010-11

	Master Police Officer II Microcomputer Technician Network Technician Planner Revenue Collections Supervisor Sexton Utility Billing Supervisor Utility Service Investigator Waste Treatment Plant Operator IV	
15		37,431 - 67,722
	Aquatic Facilities & Program Supervisor Athletic Supervisor Building Inspector II Electric Line Worker 1st Class Executive Assistant Fire Engineer Grants Coordinator Heavy Equipment Mechanic Lead Elec. Svc. Representative Master Police Officer III Recreation Center Supervisor Sewer Enforcement Officer Warehouse Manager	
16		39,328 - 71,151
	Accountant Accreditation Manager Chief Treatment Plant Operator Facilities Maintenance Superintendent Garage Manager Laboratory Supervisor Public Information Officer Telemetry & Control Technician Waste Collection Superintendent Water Facilities Superintendent Water/Sewer Construction Superint.	
17		41,320 - 74,753
	Building Inspector III City Clerk Fire Lieutenant Fire Lieutenant/Training Officer Fire Prevention Inspector Network Administrator Police Sergeant	

City of New Bern
Fiscal Year 2010-11

Exhibit A

Classification Pay Plan FY 2010-11

18	43,413 - 78,538
	Community Development Coord. Electric Line Crew Leader Electric Service & Billing Manager IT Systems Analyst Non-Profit Coordinator Safety Officer Tax Collector
19	45,612 - 82,515
	Energy Management Representative GIS Coordinator Parks Superintendent Plants Operations Manager Public Works Superintendent Senior Accountant Senior Crime Analyst
20	47,923 - 86,693
	Asst. Director of Human Resources Asst. Public Works Director Business Office Manager Chief Building Inspector City Planner Electric Substation & Control Superint. Fire Commander Land & Community Development Administrator Utility Maintenance Superintendent Water Treatment Plant Manager
21	50,350 - 91,083
	Communications Commander Electric Distribution Engineer Police Lieutenant Staff Engineer Support Services Section Commander
22	52,901 - 95,695
	Deputy Fire Chief/Fire Marshal Deputy Fire Chief/Operations Commander Information Technology Manager
23	55,579 - 100,541

**City of New Bern
Fiscal Year 2010-11**

Exhibit A

Classification Pay Plan FY 2010-11

	Accounting Manager Electric Distribution Superinten. Police Captain Services Division Commander Treatment Plants Manager	
24		58,394 - 105,632
25		61,351 - 110,981
	Deputy Chief of Police	
26		64,458 - 116,600
27		67,722 - 122,505
	Director of Parks & Recreation Director of Planning, Inspec.,C.D. Director of Human Resources	
28		71,151 - 128,708
	Fire Chief	
29		74,753 - 135,225
	Chief of Police City Engineer Director of Electric Utility Director of Public Works Director of Finance	
30		78,538 - 142,072
	Assistant City Manager	

Effective Date 7/1/10

