



City of New Bern

Public Works Department

Three Centuries of North Carolina Heritage

P.O. Box 1129
New Bern, NC
28563-1129
Phone: (252) 639-7501
Fax: (252) 636-1848

Mark A. Stephens, P.E., Director

*** DRIVEWAY PERMIT ***

LOCATION OF PROPERTY:

STREET: _____

LOT # or ADDRESS: _____

PROPERTY WILL BE USED FOR:

SPECIAL COMMERCIAL

RESIDENTIAL

REGULAR COMMERCIAL

OTHER: _____

IS PROPERTY LOCATED WITHIN A HISTORIC OR OTHER SPECIAL OVERLAY DISTRICT:

YES NO

IF YES, HAS PROPER BOARD APPROVALS AND DOCUMENTATION BEEN OBTAINED

YES NO

ENTRANCE WIDTH(S):

1. _____

2. _____

AGREEMENT

That the undersigned contractor, person, or persons, hereby agrees to construct a driveway (curb-cut) at the above referenced location as shown on the attached Drawing (File No. 071086) and in compliance with the requirements and conditions of Article II, Chapter 66 of the New Bern City Code entitled "Driveway Construction."

****After set-up & before pouring contact the Public Works Office for inspection (252) 639-7501****

PROPERTY OWNER:

SIGNATURE: _____

ADDRESS: _____

TELEPHONE: _____

APPLICANT:

SIGNATURE: _____

ADDRESS: _____

TELEPHONE: _____

OFFICIAL USE ONLY

STAFF APPROVAL BY:

SIGNATURE: _____

DATE: _____

STAFF INSPECTION BY:

SIGNATURE: _____

DATE: _____

INSPECTION FEE PAID:

YES NO AMOUNT: _____

INSPECTION SATISFACTORY:

YES NO

COMMENTS:
